



DEPARTMENT OF THE NAVY

TRAINING SQUADRON TEN
250 SAN CARLOS ROAD SUITE H
PENSACOLA FL 32508-5502

TRARONTENINST 5305.1A

N1

21 Jan 15

TRAINING SQUADRON TEN INSTRUCTION 5305.1

Subj: VT-10 MILITARY SPOUSE OF THE YEAR

Encl: (1) Spouse Nomination Sheet

1. Purpose. To establish the VT-10 Military Spouse of the Year Program.

2. Discussion. Annually VT-10 recognizes the hard work and dedication that military spouses contribute to their families and the Navy, Air Force and Marine Corps. The success of a married military member is directly tied to the support of their spouse. This contribution ensures the success of VT-10. The VT-10 Military Spouse of the Year Program will provide an opportunity to show special recognition to all military spouses through the presentation of service specific awards at a ceremony or dinner on or near Valentines Day. All submissions will also be submitted to respective services for service specific Spouse of the Year programs.

a. Eligibility. All military spouses are eligible to compete.

b. Criteria. Selection criteria shall be based solely on personal contributions, volunteer efforts and unique challenges they have faced within the life of a military family.

c. Recognition. Recognition for the VT-10 Military Spouses of the Year will include, but not be limited to, the following:

(1) VT-10 USN Spouse of the Year

(a) Present

(b) Letter of Appreciation (LOA)

(2) VT-10 USMC Spouse of the Year

(a) Present

(b) LOA

3. Actions

a. The Administrative Officer (AO) shall request typed inputs using enclosure (1), for spouse nominations from squadron personnel for each service by January 5th.

b. All nominations shall be submitted to the Commanding Officer and Executive Officer for review and selection by January 31st. Selection will include one Spouse of the Year for each service (Navy and Marine Corps).

c. An event will be held on or near Valentines Day, at which the Military Spouse of the Year Service Selectees will be recognized.



M. E. YATES

Distribution:
TRARONTENINST 5216.2AC
List I

